

Sign Permits

All signs shall require a sign permit. Application for a sign permit shall be made to the Zoning Administrator by submission of the required forms and fees, exhibits and information by the owner of the property on which the sign is to be located, his agent, or lessee.

1. The application shall contain the following information:
 - a. The property owner's, sign owner's, and applicant's name and address.
 - b. Address of the property on which the sign is to be situated.
 - c. Description of business to which the sign relates and purpose of the sign.
 - d. Drawing of the sign that includes a description of sign type, sign height, total surface display area in square feet, proposed graphics, and/or sign copy.
 - e. Site drawing that depicts lot and building dimensions, right-of-way line location, and proposed setback from road right-of-way line.
2. The Zoning Administrator shall not approve plans or issue a sign permit for any sign that does not conform to the provisions of this Ordinance.
3. Fees for the review of site plans shall be established by resolution of the Township Board.

Blair Township

2121 Co Rd 633, Grawn, MI 49637 • 231.276.9263

SIGN PERMIT APPLICATION

Property Address: _____ _____	# of Signs Applying for: _____ Type of Sign: _____
Applicant Name: _____ Address: _____ _____	Sign Area Used: Pole: _____ sq. ft. per side _____ sq. ft. Total Wall: _____ sq. ft. per side
Owner Name: _____ Address: _____ _____	Sign Dimensions: Sign Face: _____ height _____ length Total Sign: _____ height _____ length
Company Name: _____ Address: _____ _____	Building Face Dimensions: _____ height _____ length
Erect <input type="checkbox"/> Move <input type="checkbox"/> Alter <input type="checkbox"/> Repair <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> _____ Days	Lot Dimensions: _____ length _____ width
Illuminated: Non: <input type="checkbox"/> Internally: <input type="checkbox"/> Externally: <input type="checkbox"/>	Material: Face: _____ Frame: _____ Support: _____
	Sign Value: _____

Need to include ALL of the following with application:

- Site Plan with setbacks
- Drawing of Sign with ALL dimensions
- Description of business and purpose of sign

All applications are to be complete before a permit will be issued. Once application with all information is submitted there is a **3** day review period.

Applicants Signature: _____ Date: _____

Office Use Only

Received Date: _____ Received By: _____

Inspection On: _____

Blair Township

ZONING DEPARTMENT

2121 Co. Rd. 633

Grawn, MI 49637

231.276.9263

SIGN PERMIT

DATE: _____
PARCEL NUMBER: 28-02-_____

PERMIT NUMBER _____
FEE _____
RECEIPT # _____

Property Address: _____

Erect

Move

Alter

Repair

Type of Sign: _____

Allowed to:

Zoning: _____

Sign Area Allowed: _____

Sign Area Proposed: _____

Number of Signs: _____

Comments: _____

Zoning Administrator

Inspected On: _____